

# Process for downloading Spanish audio files

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The Spanish audio files will be available on a secure FTP site beginning March 20, 2017. These files can be used on any device that plays MP3 files, or the files can be burned to CD.

To request access to the files:

1. If you require a Spanish audio file, you will need to fill out the request form located on the [Help and Support site](#).
2. Complete the request form and email that to the OK Service desk at [oktechsupport@measuredprogress.org](mailto:oktechsupport@measuredprogress.org).
3. The call center representative will send you the link to the secure FTP site and the user name to access that location.
4. In a separate email, the call center representative will send the password for the FTP site

Once you access the file you can copy it to your personal device, burn to CDs and distribute as needed. Please ensure that you treat these files as secure materials. These files are only to be used with paper based testing. The student can use a device that plays MP3 files or the CDs while taking the regular English language form and using the standard answer booklet or integrated test book. Spanish audio files are available for math, science and U.S History assessments.

For students who have already received paper materials for testing:

No additional materials need to be ordered for these students. Please be sure they are using test form A1 as that is the form that was transcribed.

For students registered for computer based testing:

The DTC will need to use the additional materials ordering process to order paper based materials for students using the Spanish audio option.