



Oklahoma School Testing Program (OSTP) Nondisclosure Agreement

For Test Administrators and Test Proctors

(Only for Test Administrators reading, signing, or scribing as an accommodation in an IEP, Section 504, or ELL Plan)

I acknowledge that I will be reading or signing a student’s test/test booklet for the purpose of administering the test to student(s) who require test items read to them as part of an allowable accommodation in an IEP, Section 504, or ELL Plan. I understand that these materials are highly secure, and it is my responsibility to protect their security as follows:

1. I will not divulge the contents of the test, generally or specifically to anyone.
2. I will not copy any part of the test or directions.
3. For Paper/Pencil testing, I will read /sign from a separate test booklet and log the serial number on the following page. For online testing, I will read verbatim from the student’s computer screen.
4. If reading an ELA/Reading test, documentation for this accommodation has been submitted and approved by the Oklahoma State Department of Education.

Test Administrator

Test Proctor

Signature

Signature

Print Name

Print Name

Position

Date

District/Agency

Test Method		Paper Unique Test Book ID #
Online	Paper	

Date

Course Name

*A non-disclosure agreement must be completed for each test being administered.